

14 April 2025

## **ICAM grants for members**

As approved at the 2021 General Assembly, ICAM is pleased to offer a series of grants to those working in member institutions.

Decisions on the majority of grants will be made by a sub-group of the ICAM Executive Committee, the exception being the Network Project Grants, where an assessment panel (including external representation) will be convened.

The sub-group will normally comprise the Co-Presidents, Treasurer and one other Executive Committee member. Decisions will be made and communicated within one month of the published deadline, or, in the case of Group Grants, within one month of receipt of application.

Decisions on Network Project Grants will be made and communicated within two months of the published deadline.

In all cases, member institutions must be up to date with payment of their membership subscription to be eligible for grant support.

## **Network Project Grants**

Grants to groups of members to develop and deliver projects that benefit ICAM member institutions more broadly. Outputs, which should be presented at an ICAM online event or physical conference, as well as via the ICAM website, must be of benefit to a significant proportion of the wider membership. One grant of 20000 Euros is available in each two-year period.

- Projects must involve a **minimum of three** member institutions
- Eligible costs include (but are not restricted to) travel, workshops, design, publication and printing costs. Applications for conference organisation alone are not eligible.
- Regional and specialist groups are eligible to apply for projects that are additional to their normal activity.
- Applications from project-specific groups beyond the existing regional and specialist groups are welcome.
- No restrictions on the subject matter of proposed projects, which could include, for example: digital archiving or interpretation initiatives, collections cataloguing and care, new forms of exhibition, specific areas of research, development of learning resources, or the diversification of audiences.

- The grant will be awarded to a single member institution who would then disperse funds to the other member institutions as required.
- Competitive process with fixed deadline.
- To be assessed by a panel with external representation.
- Projects must be completed within two years of grant award.
- Cash or in-kind contributions to the project, from the institutions involved or from other sources, would be welcomed.

**Deadline: Friday, 16 January 2026.**

**How to apply:** Submit a Case for Support of no more than four pages, plus CVs for the lead applicant at each of the ICAM member institutions involved. The Case for Support should include:

- Name, institution and contact details for the lead applicant, whose institution would receive the grant
- Name, institution and contact details for the co-applicants
- Title of the project
- Description of the project, highlighting why it is needed and how it will be undertaken
- Outline budget, including any other cash or in-kind contributions
- Outline programme with timeline and end date
- Description of the project outputs
- Description of benefits of the project to other ICAM member institutions
- Description of how the project will share its findings with other ICAM member institutions

Applications should be submitted to Co-Presidents [mdevletter@cca.qc.cca](mailto:mdevletter@cca.qc.cca) and [ikko.yokoyama@mpls.org.hk](mailto:ikko.yokoyama@mpls.org.hk) and to Treasurer [david.peycere@citedelarchitecture.fr](mailto:david.peycere@citedelarchitecture.fr). Applicants are welcome to request a preliminary discussion of ideas.

## Network Travel Grants

Grants to individuals employed by member institutions to make research and networking visits to other member institutions. Visits can be for general professional development or for specific cross-member initiatives. Six grants of 500 Euros per two-year period are available.

- Open to all, but preference given to new staff, more junior staff and/or those normally unable to attend ICAM conferences.
- Eligible for travel outside of your home country, or in the case of North America and Australia, outside of your home state/province.
- Restricted to one grant per member institution in each two-year period.
- Cannot be used for conference attendance or in conjunction with a project grant.
- In exceptional circumstances grants could be increased to 1000 Euros to support inter-continental travel, in which case fewer grants would be awarded.
- Biannual application deadlines.
- Travel must be completed within one year of grant award.
- A short report on the benefits and outcomes of the visit will be required for the ICAM website.

**Deadlines: Friday 13 June 2025, 12 December 2025**

**How to apply:** Submit a Case for Support of no more than two pages, plus CV for the applicant and letter of support from the institution(s) you plan to visit.

The Case for Support should include:

- Name, institution and contact details for the applicant
- Description of proposed visit, highlighting why it is needed and the benefits that will be derived
- Justification of cost if request exceeds 500 Euros

Applications should be submitted to Co-Presidents [mdevletter@cca.qc.cca](mailto:mdevletter@cca.qc.cca) and [ikko.yokoyama@mplus.org.hk](mailto:ikko.yokoyama@mplus.org.hk) and to Treasurer [david.peycere@citedelarchitecture.fr](mailto:david.peycere@citedelarchitecture.fr).

## Regional and Specialist Group Grants

ICAM has regional and specialist groups established in various parts of the world. The groups promote and foster the aims and activities of ICAM in their regions or are focused on particular areas of interest (eg education). Most meet between the biennial ICAM conferences. Group grants are available to support such meetings or events, with no restrictions on how funds are used. Uses could include, for instance, travel and catering. Support of up to 1500 Euros per group is available for two groups in each two-year period.

- Groups can apply once in any two-year period
- Meetings or events must take within one year of grant award
- A short report on the benefits and outcomes of the meeting or event will be required for the ICAM website

### Rolling deadline – apply anytime

**How to apply:** Submit a Case for Support of no more than two pages

The Case for Support should include:

- Name of group
- Name, institution and contact details for the applicant, whose institution would receive the grant
- Description of proposed meeting or event, including location, purpose and which institutions would be expected to attend
- Outline costs

Applications should be submitted to Co-Presidents [mdevletter@cca.qc.cca](mailto:mdevletter@cca.qc.cca) and [ikko.yokoyama@mplus.org.hk](mailto:ikko.yokoyama@mplus.org.hk) and to Treasurer [david.peycere@citedelarchitecture.fr](mailto:david.peycere@citedelarchitecture.fr).

## Conference Attendance Support

Conference attendance support is available on a competitive basis to anyone employed by an ICAM member institution (which has paid its membership fee).

Conference grants will be available for the next conference, covering registration and accommodation.

**Deadline: to be announced within one year of the opening of the conference.**

**How to apply:** Submit a Case for Support of no more than two pages, plus CV

The Case for Support should include:

- Name, institution and contact details for the applicant
- Description of why support is required, benefits of attendance, and how learnings from the conference will be further disseminated.

Applications should be submitted to Co-Presidents [mdevletter@cca.qc.cca](mailto:mdevletter@cca.qc.cca) and [ikko.yokoyama@mpls.org.hk](mailto:ikko.yokoyama@mpls.org.hk) and to Treasurer [david.peycere@citedelarchitecture.fr](mailto:david.peycere@citedelarchitecture.fr).